

**Insurance Intermediaries Qualifying Examination (IIQE) /
Mandatory Provident Fund Schemes Examination (MPFE)
(Pencil-and-Paper and Computer Screen Mode)
FAQs**

- Effective from 1 September 2025 -

A) About the Enrolment

1. What are the differences between Pencil-and-Paper Mode Examination (“PPME”) and Computer Screen Mode Examination (“CSME”)?

In terms of examination content and syllabus, the PPME and CSME are the same. Yet, they are different in:

Feature	PPME	CSME
i) Answering Mode	Candidates use an HB pencil to mark answers on the answer sheet	Candidates use a mouse to select answers on the computer screen
ii) Examination Fee	Fee is lower than CSME	Fee is higher than PPME
iii) Examination Result	Candidates can check the examination result and download the Notification of Result on the PEAK Exam Centre website starting from the	Candidates can view the provisional examination result on the computer screen immediately after completion of the examination
iv) Notification of Result	5th full working day after the examination	Candidates can download the Notification of Result on the PEAK Exam Centre website starting from 1 hour after the designated end time of examination

2. Where can candidates find the examination timetable?

Available PPME and CSME examination sessions are updated every working day in the morning (except Saturdays, Sundays and public holiday) in the Online Enrolment System (www.vtc.edu.hk/cpdc/eonline).

3. How can candidates enrol in the examination?

All enrolments for the examinations (PPME & CSME) can only be made online at Online Enrolment System (www.vtc.edu.hk/cpdc/eonline).

4. Can candidates enrol in the same paper twice a week?

PPME candidates cannot enrol in more than one session of the same papers within the same calendar week. CSME candidates cannot enrol in the same session of the same papers.

5. Can candidates cancel, change or re-schedule their enrolment?

NO cancellation, change or re-scheduling will be allowed once the enrolment is submitted. Examination fees paid are NOT refundable or transferable.

6. How can candidates pay the examination fee?

Payment can only be made in the Online Enrolment System by Visa, Master or UnionPay Card.

7. Can candidates reserve an examination seat?

Examination seats are allocated on a **first-come-first-served** basis to applicants who have completed the enrolment and paid the examination fee. Therefore, no examination seat can be reserved.

B) About the Examination**8. How long does the examination last and how many multiple-choice questions does it include?**

Examination	Duration	No. of Questions
Insurance Intermediaries Qualifying Examination		
Paper I: Principles and Practice of Insurance	2 hours	75
Paper II: General Insurance	1 hour 15 minutes	50
Paper III: Long Term Insurance	1 hour 15 minutes	50
Paper V: Investment-linked Long Term Insurance	2 hours	80
Paper VI: Travel Insurance Agents	2 hours	80
Mandatory Provident Fund Schemes Examination	2 hours	80

The examination questions are presented in both English and Chinese (Traditional).

9. What is the passing mark for the examination?

To pass the examination of each paper, candidates are required to attain a minimum score of 70%.

10. Can candidates know the exact score?

Examination results are graded as: PASS / FAIL. The exact score, the examination questions and the corresponding correct answers will not be disclosed.

11. What examination regulations should candidates follow during the examination?

Candidates should carefully read and follow the Examination Regulations and Disqualification sections in the Examination Handbook, as well as the Examination Regulations in Appendix I. Failure to comply with these regulations may result in disqualification from all papers of the examination for up to three years.

C) Preparation for the Examination

12. Does the PEAK Exam Centre provide past examination papers?

NO, the PEAK Exam Centre does not issue any past papers for the examination.

13. How can candidates prepare for the examination?

Candidates can refer to the relevant Study Notes available for download from the websites of the PEAK Exam Centre, the Insurance Authority, and the Mandatory Provident Fund Authority.

Additionally, candidates can request a hard copy of the Study Notes at the PEAK Exam Centre. A copying charge of HK\$50 by cash will be collected for each copy of Study Notes requested. The charges paid are **not refundable**.

14. Candidates are taking CSME for the first time. How does it operate?

Candidates can view [“System Demonstration - Online Tutorial for Computer Screen Mode Examination”](#) on the PEAK Exam Centre website to familiarize with the examination format and operations of CSME. Candidates should follow the instructions from the invigilators and input the required information to log into the examination system themselves during the examination.

Please note that invigilators will not input the information for candidates, and the PEAK Exam Centre will not be responsible for any disputes and consequences resulting from the commands incorrectly inputted by the candidates.

D) On the Examination Day

15. What should candidates bring to the examination?

Candidates should bring:

- a valid and original Hong Kong Identity Card or Passport which should be the one stated in the online enrolment;
- admission Form; and
- their own stationery, e.g. HB pencils and erasers for PPME.

16. Candidates forgot to bring their Hong Kong Identity Card or Passport to the examination.

Can they use alternative forms of identification, such as driving license, staff card, credit card, Identity Card of other countries / regions (e.g. China, Macau, etc.), as a proof of their identity?

NO, only a valid and original Hong Kong Identity Card or Passport, as specified in the online enrolment, is accepted for the identification checking.

If candidates fail to produce such identification; their identity cannot be satisfactorily verified; or their identification document is no longer valid, candidates will not be permitted to sit for the examination.

17. Can candidates bring a calculator into the examination venue?

YES, candidates may bring an authorized calculator from the [List of Approved Calculators](#) into the examination venue, subject to inspection.

18. When should candidates arrive at the examination venue?

Candidates are advised to arrive at the examination venue at least 15 minutes before the start of the examination. Please note that candidates who arrive at the examination venue more than 15 minutes for whatever reason will not be allowed to take the examination and the examination fee paid will not be refunded.

19. Can candidates take the examination without an Admission Form?

YES, candidates can take the examination without an Admission Form. However, candidates are advised to bring it with them for reminding themselves of the examination date, time and venue.

20. How can candidates answer PPME questions?

Candidates should use an HB pencil to mark their answers on the multiple-choice answer sheet. The marks should be bold and confined to one box per question without going outside the box. Incorrect marks should be completely erased with a rubber.

Please note that candidates are not allowed to use word-hidden pens; otherwise their answers will not be graded.

21. Can candidates have rough work sheets for the examination?

Rough work sheets are NOT provided in PPME. Candidates can draft their work on the blank spaces in the Question Book if necessary. However, rough work sheets are provided in CSME and should be returned upon completing the examination. DO NOT write on any unauthorized papers or materials.

22. Can candidates bring their mobiles phones, smart watches or other communication devices into the examination venue?

Candidates can bring communication devices (e.g. mobile phones, pagers, tablets, smart watches, etc.) and electronic devices into the examination venue. However, candidates are required to switch off these devices, including those that produce sound (e.g. alarm watches), BEFORE entering the examination venue. Our invigilators will check mobile phones and other devices at the entrance to ensure they are switched off.

23. Where should candidates place their personal belongings inside the examination venue?

All personal belongings, including textbooks, notes, dictionaries, electronic diaries, other electronic devices, and study materials must be placed in the designated area during the examination, typically under the seat.

24. Can candidates have coffee, sandwich, candies or chewing gum inside the examination venue?

Eating or drinking is not allowed in the examination venue, but candidates may drink water with the permission of the invigilator.

E) After the Examination

25. What should candidates do if they were absent from the examination?

Candidates who are not able to attend the examination for whatever reason are regarded as “ABSENT” (including those candidates who are late for 15 minutes or more after the start of the examination). Absentee will not be re-scheduled to another examination session and the fees paid are not refundable or transferable. Candidates are required to enrol in another examination session with full payment.

26. How can candidates check the examination result?

PPME candidates can check their examination result in the “Exam Result Checking” system (“Result Checking System”) on the PEAK Exam Centre website (www.vtc.edu.hk/cpdc) starting from the 5th full working day after the examination.

CSME candidates can view their provisional examination result on the computer screen immediately after completion of the examination. They can check their examination result in the Result Checking System starting from 1 hour after the designated end time of examination.

27. How can candidates get the Notification of Result?

Electronic form of Notification of Result (“e-Result”) will be available for download in the Result Checking System starting from the following days within three months of the examination date.

Mode	From (Release Date of the Examination Result)
PPME	the 5th full working days* after the examination
CSME	1 hour after the designated end time of examination

*excluding the examination date, Saturday, Sunday and Public Holidays

Candidates should input the following information for verifying their identity so as to download the e-Result in Result Checking System:

- English Name (same as printed on the Hong Kong Identity Card / Passport);
- The first 4 prefix(s) / digit(s) of the Hong Kong Identity Card / Passport Number;
- Examination Date; and
- Examination Paper.

28. How can candidates get the Certificate?

Category	Printed Certificate	Electronic Form of Certificate ("e-Certificate")
i) Eligibility	Candidates who pass the IIQE/MPFE (PPME/CSME) held <u>on or before 31 August 2025</u>	Candidates who pass the IIQE/MPFE (PPME/CSME) held <u>on or after 1 September 2025</u>
ii) Collection Period	From two weeks after the examination (excluding the examination date) to two years of the examination	From the release date of the examination result to three months of the examination
iii) Collection Method	Collect once in person or through an authorized representative (Authorization Letter enclosed) from the PEAK Exam Centre during office hours	Download in the Result Checking System

If the Certificate is not collected/downloaded within the collection period, candidates can only apply for reissuance of the Certificate in printed copy.

29. Can candidates request a reissued Notification of Result/Certificate?

Yes, candidates can request a reissued Notification of Result/Certificate by submitting a completed and signed [Reissuance of Notification of Result/Certificate Application Form](#). Please note that only a printed copy will be provided. Candidates may refer to the form for application details and available options.

30. If candidates have lost their receipt, can they request a reissuance?

Candidates who have lost their receipt can request a reissuance in writing or in person and pay an administration fee.

31. If candidates are unable to collect reissued Certificate / Notification of Result / Receipt in person, can they authorize a representative to collect it on their behalf?

Yes, candidates can authorize a representative to collect reissued Certificate / Notification of Result / Receipt by signing an [Authorization Letter](#). The authorized representative should submit the completed and signed Authorization Letter together with a copy of the candidate's Hong Kong Identity Card or passport to the PEAK Exam Centre.

Alternatively, candidates can request to have their reissued Certificate sent by registered mail by submitting a written request, enclosing a copy of their Hong Kong Identity Card or Passport, and paying the postal expenses.

32. If candidates have forgotten the date they passed their examination, can they check the date?

Yes, candidates can present their original and valid Hong Kong Identity Card or Passport in person at the PEAK Exam Centre to check their examination passing date. However, the examination result will not be disclosed.

Please refer to the respective Examination Handbooks for details.

PEAK Examination Centre

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